

<p><b>To be inserted by Court</b></p> <p>Case Number:</p> <p>Date Filed:</p> <p>FDN:</p>
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<p><b>Hearing Date and Time:</b></p> <p><b>Hearing Location:</b></p>
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**INFORMATION AND SUMMONS ISSUED BY POLICE [REVISION NUMBER]**  
 Criminal Procedure Act 1921 s 49 & 57, 101 & 104

[MAGISTRATES/YOUTH] Delete one COURT OF SOUTH AUSTRALIA  
 CRIMINAL JURISDICTION

**COMMISSIONER OF POLICE**  
**Informant**

**v**

**[FULL NAME]**  
**Defendant/Youth**

Charge Categories

The highest offence category charged on this information is:

- Summary
- Summary not punishable by imprisonment or detention

Informant	Commissioner of Police		
Authorising individual			
Address for service	Street Address (including unit or level number and name of property if required)		
	City/town/suburb	State	Postcode
	Country		
	Email address		
Phone Details	Type (eg. home; work; mobile) – Number		
Informant's References	Reference number (optional)		Instant loss of licence number (optional)

<p><i>[Defendant/Youth]</i> party role displayed based on jurisdiction</p>	<p>Full Name</p>			
<p>Address</p>	<p>Street Address (including unit or level number and name of property if required)</p>			
	<p>City/town/suburb</p>	<p>State</p>	<p>Postcode</p>	<p>Country</p>
	<p>Email address</p>			
<p>Date of Birth and Licence No</p>	<p>Date of birth</p>		<p>Driver's Licence No (and State or Territory)</p>	
<p>Phone Details</p>	<p>Type (eg. home; work; mobile) – Number</p>			

### Statement of Charges

**Count [number]:**

**Offence Details:**  
*[Short name of offence and statutory provision if applicable]*

Particulars  
 Date of offence: *[Date]*

Place of offence: *[Place]*

Essence of offence: *[Essence of physical and mental elements of offence alleged]*

If applicable  
Circumstances of aggravation  
*[Particulars of circumstances of aggravation alleged]*. Duplicate if multiple counts

Classification of Offence  
 This is a summary offence not punishable by imprisonment or detention.

Duplicate if multiple counts

**Special orders sought**

The following special orders in addition to penalty are sought: eg forfeiture, destruction, licence disqualification, restitution, compensation  
 Orders sought in separate numbered paragraphs.

1.

# SUMMONS

To the *[Defendant/Youth]* party role displayed based on jurisdiction:

Words in square brackets displayed only if most serious offence charged is summary not punishable by imprisonment *[Unless you have pleaded guilty in writing in accordance with the Notice attached to this Information,]* **you must attend the hearing** at the date and time set out at the top of this form or on any day to which this matter is adjourned to answer to the charge and to be dealt with according to law.

If you fail to attend, Words in square brackets displayed only if most serious offence charged is summary not punishable by imprisonment *[unless you have pleaded guilty in writing]* the Court may:

- **proceed in your absence, or**
- **issue a warrant for your arrest.**

If you are unable to attend on the hearing date set out above, you should contact the Registry of the *[Court]* to request another hearing date to be fixed. This can be done by calling *[phone no of Court]* or by emailing *[email of Court]*.

If you need an interpreter, you must advise the Court immediately of the language and dialect you require.

## Certificate of Service

I certify that:

1. I served the *[Defendant/Youth]* with this Information and Summons in this matter by handing a copy to the *[Defendant/Youth]*  
Date:  
Time:  
Address:
2. *[any other matter]*

.....  
Signature of police officer issuing summons

.....  
Name printed, rank and ID number